Kumar Vishwas

ContactNo. : 9967932154

Email: avinashbarnwal91@gmail.com

# CAREER OBJECTIVE

To Obtain a Challenging Position and utilize my Skills and Abilities in the Growing world,

That offers me Professional Growth While being Resourceful, Innovation and Flexible.

# AREA OF INTREST

**AREA OF INTREST**

* Area of Accounts (Including Working in Tally ERP9& MS-Excel).
* Area Of Taxation ( Direct and Indirect)
* Accounts Entry (Tally)
* Banking and Finance.

# WORK EXPERIENCE

* **Vijay P Gupta & Co. (CA Firm)** From 5thJanuary2014to09thOctober, 2015)asDesignation-Account Executive.
* **OmprakashGehlot& Co. (CA Firm)** From (10thOctober, 2015) as Designation- Senior Accountant.

# PROFESSIONAL EXPERIENCE

**Accounting andCompliance Handling**

* Preparation of Bank Reconciliation Statements.
* Day-to-day Data Entry of Purchases, Sales, Banking, Cash & Expenses Vouchers.
* Handling Monthly Journal Entries, Accounts and Various ledgers.
* Online Payment of Compliance, Provident Fund and ESIC Instructed as per Experts.
* HandlingInvoice Preparation of the Company.
* Preparation of Monthly MIS Report for the Management Purpose.
* ROC Work of Various Private LimitedCompanies.
* Preparation of Outstanding Statement of Sundry Debtors & Sundry Creditors.

**Sales Tax (VAT)**

* Preparation of Monthly, Quarterly and Half Yearly VAT Computation.
* Online Payment &VAT E-Filling Returns.
* Quarterly Applying Online “C”& “H” Forms.
* Preparation for VAT Audit Instructed as Per CA.
* Assisting in E-Filling of Vat Audit Return (Form 704).

**Tax Deducted at Source (TDS)**

* TDS Deduction as Per Income Tax.
* Preparing and Computation of TDS Statement.
* Online Payment and TDS E-Filling returns.
* Generating Form 16 and 16A.
* Generating Justification Reports From Traces Site.

**Income Tax (IT)**

* Preparation and Maintenance of Books of Accounts.
* Finalization of Books of Accounts.
* Statutory Audit, Tax audit, Stock Audit of Private Companies and Proprietors.
* Working and E-Filling of Income Tax Return of Individuals and Companies.

**Service Tax (ST)**

* Review of Data and ComputingMonthly Service tax liability and eligible Cenvat Credits and Other Deductions.
* Ensuring Timely Payment for Different entities.
* Assisting in Filing of Service tax return.

# EDUCATIONAL QUALIFICATION

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Examination** | **Institute** | **Year** | **Percentage** | | **College** | |
| S.S.C. | Maharastra Board | March-2010 | 68% | | ANDVM H.S. | |
| H.S.C. | Mumbai University | Feb-2012 | 54% | | ADK J.C. | |
| T.Y.B.COM | Mumbai University | April-2015 | 55% | Balbharti D.C. | |

**Educational Qualification**

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| --- | --- | --- | --- |
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| H.S.C. | Mumbai University | Feb-2012 | ADK J.C. |
| T.Y.B.COM | Mumbai University | April-2015 | Balbharti C.C. |

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| TECHNICAL SKILL |

Sound Knowledge of MS-Office, MS-Excel,Tally ERP9, Tally9and Other Computer Applications. Also Work in Taxation Software Such as Win-tax & Win-TDS.

**PERSONAL DETAILS**

Name : AvinashUmeshBarnwal

Address : A/606,SharmShafalyaCHS,

Poiser GymkhanaRoad,

Kandivali west,

Mumbai-400067.

Date of Birth : 02/08/1995

Place of Birth : Mumbai

Contact No : 8080016060

Email ID : avinashbarnwal91@gmail.com

Marital Status :Single

Hobbies : Cricket, Table Tennis, and carrom

Languages : English, Hindi and Marathi

**Declaration**

I here confirm that the information in this document is accurate & true to the best of knowledge. I will prove my worth if given an opportunity.

**YOURS SINCERELY**

Kumar Vishwas

**Date -**

**Place -** Mumbai